**PARENT/VOLUNTEER/CONTACT INFORMATION**

**Dear Parents,**

**I am excited to be the HomeRoom Parent for your child’s class this year. I am hoping for a lot of parental involvement and input as we plan classroom parties, field trips and other fun activities for our children. I would like to put together a confidential list (with your contact information) that you would be willing to share with myself and/or other parents. This is designed to help us better communicate with each other and will be shared only with the parents in our class. Due to changes in school policy, parents are no longer allowed to send party invitations with their children to distribute at school, so this is just one way for us to contact each other, should you choose to share your contact information.**

**Please PRINT clearly the following information and return to (INSERT TEACHER NAME) by (INSERT DATE).**

**PARENT NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**STUDENT NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**MAILING ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PHONE NUMBER(S): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **(HOME) (CELL)**

**EMAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please indicate your preferences below: (ONLY THOSE ITEMS SELECTED WILL BE SHARED)**

**\_\_\_\_\_ OK to Share Parent/Student Name**

**\_\_\_\_\_ OK to Share Address**

**\_\_\_\_\_ OK to Share Phone Number(s)**

**\_\_\_\_\_ OK to Share Email Address**

**Please let me know the following:**

**\_\_\_\_\_ I am interested in volunteering in the classroom when possible**

**\_\_\_\_\_ I cannot volunteer in the classroom, but would like to help out in other ways**

**\_\_\_\_\_ I can donate items occasionally for class projects or events**

**Together we can make this a fun and memorable year for our children! Thank you for your help and support!**

**HomeRoom Parent Name (Child’s Name)**

**(INSERT TEACHER’S NAME)’s HomeRoom Parent**

**HomeRoom Parent Phone Number**

**HomeRoom Parent Email**